

## Payroll Remediation - Claim Form

Please fill out the form below to ensure we have the correct contact information for you and return with the following documents to enable us to make payment.

We will not be able to process your payment unless you have completed this form fully and provided all documents required.

### DOCUMENTS REQUIRED:

1. Certified\* Proof of Identify, either one of the following: Drivers licence, Passport, HANZ 18+ card or Firearms licence
2. Signed IR 330 for IRD number & Tax Code
3. Bank account details for payment, either one of the following: Bank deposit slip or Confirmation of Bank Account from your Bank  
Please note: a copy of your bank account is not sufficient

**IMPORTANT** Please do **not** send in original documents – Landcorp Farming cannot guarantee that these will be returned to you and will not take any responsibility for any original documents that are lost.

### INFORMATION REQUIRED:

Full Name:	
Street Address: (Number & Street Name)	
Suburb:	
City/Town:	
Post code:	
Date of Birth:	
Email:	
Telephone contact: (Mobile/Home/Work)* *please circle	

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#### Office Use only

Employee Code:

ID verified

Bank Account & Tax Code updated

Contact Details updated

## **CERTIFYING YOUR PROOF OF IDENTITY:**

The following persons can certify your Proof of Identity as true and correct:

- Justice of the Peace
- New Zealand lawyer
- Member of the New Zealand Police
- Deputy Registrar of a Court
- Notary Public